

# WIRRAL COUNCIL

## TRANSFORMATION AND RESOURCES POLICY & PERFORMANCE COMMITTEE

15 July 2014

<b>SUBJECT:</b>	<b>WORK PROGRAMME UPDATE REPORT</b>
<b>WARD/S AFFECTED:</b>	<b>ALL</b>
<b>REPORT OF:</b>	<b>DIRECTOR OF RESOURCES</b>
<b>RESPONSIBLE PORTFOLIO HOLDER:</b>	<b>CLLR ANN MCLACHLAN (GOVERNANCE AND IMPROVEMENT)</b>
<b>KEY DECISION?</b>	<b>NO</b>

### 1.0 EXECUTIVE SUMMARY

1.1 This report updates Members on the current position regarding the Committee's work programme. Consideration is given to the need for flexibility in the work programme, particularly in terms of scrutinising options arising from the Future Council Programme in September.

### 2.0 BACKGROUND AND KEY ISSUES

2.1 The Transformation and Resources Policy & Performance Committee is responsible for proposing the Committee's work programme for the year. It is suggested that the work programme should align with the corporate priorities of the Council and should be informed by:

- Service Performance information
- Risk management information
- Service priorities including any planned service changes
- Public or service user feedback
- Referrals from the Executive

2.2 In determining items for the Scrutiny Work Programme, good practice recommends the following criteria should be applied:

- Public Interest – topics should resonate with the local community
- Impact – there should be clear objectives and outcomes that make the work worthwhile
- Council Performance – the focus should be on improving performance
- Keeping in Context – should ensure best use of time and resources

### **3.0 TRANSFORMATION AND RESOURCES POLICY & PERFORMANCE COMMITTEE WORK PROGRAMME**

- 3.1 At the first Agenda Setting meeting for the new municipal year, it was proposed that a meeting should be convened to determine items for the 2014/15 Scrutiny Work Programme for the Transformation and Resources Policy & Performance Committee. This meeting would be held with the Chair and Vice-Chair of this Committee, Group Spokespersons and the Director of Resources.
- 3.2 Members of this Committee should liaise with their Group Spokesperson on any item that they feel should be considered as part of the Scrutiny Work Programme. It is expected that a proposed Work Programme will be presented to the Policy and Performance Coordinating Committee for approval prior to being presented to the next Transformation and Resources Policy & Performance Committee in September.
- 3.2 Members will be aware of the Future Council programme and a separate report is available elsewhere on this agenda. However, in planning the work programme of this Committee, Members need to retain sufficient capacity to scrutinise options emerging from the Future Council process, initially during September and October.
- 3.3 At the meeting held on 14 April 2014, Members of this Committee resolved that a Task & Finish Review in relation to the Local Welfare Assistance Scheme be added to the work programme. At the Agenda Setting meeting, it was proposed that this review should commence immediately to ensure that it is completed prior to the scrutiny of the Future Council options. In order to ensure a timely start to the Task & Finish Review, it would be helpful for this Committee to consider a scope of the review and to nominate the Chair and membership of the Review Panel at this stage.
- 3.4 It was agreed at the meeting held on 29 January 2014 that the Committee should establish a Task & Finish Group in the new municipal year to look at workplace stress and absences. This review will be considered as part of the Scrutiny Work Programme meeting.

### **4.0 PREVIOUS / CURRENT SCRUTINY REVIEWS – UPDATE**

#### **4.1 Freedom of Information**

The report on the Freedom of Information Scrutiny Review was presented and approved by this Committee on 14 April 2014 and referred to Cabinet on 19 June 2014. At the Cabinet meeting, Councillor Ann McLachlan reported that an action plan had been drawn up with all recommendations to be implemented by December 2014.

### **5.0 RELEVANT RISKS**

- 5.1 There are none directly relating to this report.

## **6.0 OTHER OPTIONS CONSIDERED**

6.1 N/A

## **7.0 CONSULTATION**

7.1 N/A

## **8.0 OUTSTANDING PREVIOUSLY APPROVED ACTIONS**

8.1 N/A

## **9.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

9.1 N/A

## **10.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

10.1 N/A

## **11.0 LEGAL IMPLICATIONS**

11.1 N/A

## **12.0 EQUALITIES IMPLICATIONS**

12.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(c) No because of another reason which is

The report is for information to Members and there are no direct equalities implications at this stage.

## **13.0 CARBON REDUCTION AND ENVIRONMENTAL IMPLICATIONS**

13.1 N/A

## **14.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS**

14.1 N/A

## **15.0 RECOMMENDATION/S**

15.1 Members are requested to note the contents of the report.

15.2 Committee is requested to determine the scope of the Local Welfare Assistance Scheme Scrutiny Review and to propose a Chair and members of the Scrutiny Panel.

**REPORT AUTHOR:** Michael Lester  
telephone (0151) 691 8628  
email [michaellester@wirral.gov.uk](mailto:michaellester@wirral.gov.uk)